

國立中山大學專任臨床教師授課時數核計要點

Directives for Calculating Full-Time Clinical Faculty Members' Teaching Hours

111.04.27 本校 110 學年度第 2 學期第 6 次行政會議通過

Approved at the 6th administrative meeting during the 2nd semester of the 2021 academic year on Apr. 27th, 2022

一、國立中山大學(以下簡稱本校)為統一規範專任臨床教師之授課時數及核計原則，特訂定專任臨床教師授課時數核計要點(以下簡稱本要點)。

I. National Sun Yat-Sen University (NSYSU or “the University”) has formulated these directives to establish principles for regulating and calculating full-time clinical faculty members' teaching hours.

二、本要點所稱專任臨床教師指編制內專任臨床教師及約聘臨床教師。

II. In these directives, ‘full-time clinical faculty members’ refers to full-time and contract clinical instructors.

三、專任臨床教師每週基本授課時數應為教授 8 小時、副教授及助理教授 9 小時、講師 10 小時。約聘臨床教師除聘約另有規定外，應比照專任臨床教師之基本授課時數。

III. The basic weekly teaching hours of full-time clinical faculty members shall be 8 hours for professors, 9 hours for associate and assistant professors, and 10 hours for lecturers. Contract clinical faculty members' teaching hours shall be the same unless otherwise specified in the contract.

四、專任臨床教師授課時數於每學年第二學期學生加退選後整學年度合併計算授課時數。教師授課時數未達學年合計之基本授課時數者，應於次一學年內補足，如仍未補足，應累計至補足為止。教師若連續兩學年度授課時數未符合規定(含未符合最低時數限制及補足前學年度不足時數後，所餘時數仍未達基本授課時數)，依教師法暨本校教師聘約規定，函送三級教師評審委員會作為教學績效之相關審議依據。

IV. Full-time clinical faculty members' teaching hours for a given academic year shall be combined and calculated upon conclusion of the course add/drop period of the second (spring) semester of each academic year. If a faculty member's total teaching hours do not meet the stipulated hours for the full academic year, they shall make up the difference in the following academic year or until the requirement is met. A faculty member who falls short of teaching hour requirements for two consecutive academic years (including those who fail to meet the minimum teaching hours whose remaining hours still fall short of

requirements even after making up for insufficient hours from previous academic years) shall be reported to Level 3 Faculty Evaluation Committee for a teaching performance review pursuant to the Teacher's Act and the University's employment contract.

五、本校專任臨床教師授課時數計算原則如下：

V. In principle, the University's full-time faculty members' teaching hours shall be calculated as follows:

(一) A類課程：

1. Type A Courses:

1. 專任臨床教師於本校各系所開設之醫學相關課程（如醫學專業課程、醫學人文課程、跨領域學分學程課程、醫學區塊(Block)整合課程、基礎醫學預修（Pre-Med）課程、服務學習課程、論文指導及獨立研究課程等），應依本校「教師授課鐘點核計準則」之規定核計授課時數，並以教務處提供之資料為準。
 - i. The calculation of teaching hours in medical studies and related courses in each department offered by a full-time clinical faculty member (such as medical professional courses, medical humanities courses, interdisciplinary credit courses, medical block courses, pre-med courses, service learning courses, dissertation advising, and independent research courses) shall be subject to the University's *Calculation Guidelines of Hourly Pay for Faculty Members*, and shall be based on documentation provided by the Office of Academic Affairs.
 2. A類課程若採取 PBL(問題導向學習(Problem-Based Learning)或專題式學習(Project-Based Learning))分組討論方式授課，以五至十五人一組為原則，PBL單元以總課程時數 50%為上限，每門課至多得申請 4 名「PBL 平行授課」教師於課堂中同時指導學生，經簽請教務長及校長同意後，「PBL 平行授課」教師得同時採計指導學生之授課時數（備註 1）。
 - ii. In principle, if a Type A course adopts Problem-Based or Project-Based Learning (PBL) and employs group discussion with five to fifteen students per group as a method of instruction, the PBL class units shall not exceed 50% of total class hours. Each course may apply for up to 4 PBL parallel teaching instructors to instruct students simultaneously during class. Upon signed approval by the Vice President for Academic Affairs and the President of the University, PBL parallel instructors may record simultaneous hours of teaching.¹

3. A 類課程授課時數得依「公立大專校院兼任教師鐘點費支給基準表」之日間授課基準支付工作酬金或超支鐘點費。
 - iii. Standard remuneration and over-time pay for Type A course teaching hours shall be paid in accordance with the daytime teaching standards listed in the Standard Table of Hourly Pay for Part-time Teachers in Public Colleges and Universities.
- (二) B 類-臨床實習課程：專任臨床教師因應本校醫學相關學系學生之臨床見（實）習教學需要，於本校組織規程所訂之教學醫院開設之臨床教學課程或活動，應符合教育部「全國各公私立醫學校院臨床見（實）習教學共同注意事項」。其教學內容及教學時數折算規定如下（教育部臨床教學活動及折算率如附表一），折算後時數總計平均每週以 5 小時為限；並不得報支鐘點費。
2. Type B - Clinical Practice Courses: To meet the clinical clerkship or internship needs of students enrolled in medical and related programs at the University, full-time faculty members may organize clinical teaching courses or activities at teaching hospitals stipulated in the University's organizational regulations. These courses and activities shall comply with the Ministry of Education's Guidelines for Clinical Clerkships/Internships in National Public and Private Medical Schools. The content and hours of these courses and activities shall be determined as stated below (see Appendix 1 for the Ministry of Education's *Clinical Teaching Activities and Conversion Rates*), with average weekly total converted hours limited to 5 hours; they may not be billed as hourly wages.
 1. 門診教學：專門為學生開設的教學門診，病人經特別選擇，限定人數。教學內容包括對病人的處理，如問診、診察、處方及病情解說。該類課程每授課 1 小時，以教學時數 0.5 小時計。
 - i. Outpatient Teaching: Clinics dedicated to educating students, with a limited number of selected patients. Content shall involve aspects of patient management such as queries, examinations, prescriptions, and explanations of patients' condition. These courses shall be 1 hour long and teaching hours shall be calculated at 0.5 hours.
 2. 住診教學（病房巡診教學）：病房主任或主治醫師為學生特別選擇病人施行臨床教學，此課程每授課 1 小時，以教學時數 0.5 小時計。
 - ii. Residential Teaching (Ward Inspection Teaching): The director of the ward or the attending physician shall select patients to conduct clinical teaching for students. These courses shall be 1 hour long with teaching

hours calculated at 0.5 hours.

3. 臨床病理討論會：

iii. Clinical Pathology Symposiums:

(1)主講者：每授課 1 小時，以教學時數 1 小時計。

(i). Main Speaker: Teaching hours calculated at 1 hour for every 1 hour of instruction.

(2)協同指導者：每授課 1 小時，以教學時數 0.5 小時計。

(ii). Associate Instructors: Teaching hours calculated at 0.5 hours for every 1 hour of instruction.

4. 臨床教學討論會：如特殊教學演講、晨會、死亡討論會、雜誌討論會、個案討論會等，依教學身份認列教學時數如下：

iv. Clinical Teaching Seminars: For special lectures, morning meetings, death seminars, journal seminars, case seminars, etc., the teaching hours shall be calculated according to teaching status as follows:

(1)主講者：每授課 1 小時，以教學時數 0.5 小時計。

(i). Main Speaker: Teaching hours calculated at 0.5 hours for every 1 hour of instruction.

(2)協同指導者：每授課 1 小時，以教學時數 0.25 小時計。

(ii). Associate Instructors: Teaching hours calculated at 0.25 hours for every 1 hour of instruction.

5. 診斷教學：在臨床見（實）習課程中，帶領學生瞭解診斷工具，包括：放射線、內視鏡、超音波診斷、急診、影像、診斷技能、實證醫學等，此課程每授課 1 小時，以教學時數 0.5 小時計。

v. Diagnostic Instruction (for clinical clerkships/internships): Courses in which students learn about diagnostic tools including radiology, endoscopy, ultrasound diagnosis, emergency treatment, imaging, diagnostic skills, evidence-based medicine, etc. Classes shall be 1 hour long with teaching hours calculated at 0.5 hours.

6. 手術與麻醉教學：開刀或麻醉過程中為學生說明病人情況、開刀或麻醉方法、注意事項等，此課程每授課 1 小時，以教學時數 0.25 小時計。

vi. Surgery and Anesthesia Instruction: Explaining patient conditions, operating and anesthesia methods, and precautions throughout the operating or anesthesia process. Classes shall be 1 hour long with teaching hours calculated at 0.25 hours.

以上教學內容，需附課表或教學活動表(詳見附表二)等詳細書面佐證資料，並以教學醫院教學部提供之資料為準。

The above teaching content must have attached detailed written supporting materials such as the class schedule or teaching activity table (see Appendix 2 for details); the information provided by the teaching department of the teaching hospital shall prevail.

- (三) C類-教案撰寫：臨床教師撰寫本校醫學相關學系學士班學生使用之教案，得依下列標準列入教師學期教學時數計算，並得納入教師升等採計時數。惟111~112學年度採計時數以每學期50小時為限，113學年度起採計時數以每學期20小時為限。C類教案，不得報支鐘點費；同一課程教案，採計時數以一次為限。
3. Type C - Lesson Plan Writing: Clinical faculty writing lesson plans for bachelor's students in medical and related programs at the University shall use the following standards when calculating teaching hours per semester, and take into account faculty promotions. In the 2022-2023 academic year, the limit shall be 50 hours per semester; From the 2024 academic year, the limit shall be 20 hours per semester. Lesson plan writing for type C courses may not be billed as hourly wages. Lesson plans written for the same course may only be billed one time.
1. 臨床問題導向課程 (Clinical Presentation Curriculum, CPC) 及 PBL 教案：經本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 10 小時。
 - i. Clinical Presentation Curriculum (CPC) and PBL lesson plans: To be reviewed and approved by the curriculum committees of the course-offering department and college. These courses shall be used for medical and related bachelor's programs, and each set shall be calculated as 10 teaching hours.
 2. 標準病人教案：經主要教學醫院教學部及本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。
 - ii. Standardized Patient lesson plans: To be reviewed and approved by the teaching department of the main teaching hospital and the curriculum committees of the course-offering department and college at the University. These courses shall be used for medical and related bachelor's programs, and each set shall be calculated as 5 teaching hours.
 3. 臨床技能教案：經主要教學醫院教學部及本校開課系、院課程委員

會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。

- iii. Clinical Skills lesson plans: To be reviewed and approved by the teaching department of the main teaching hospital and the curriculum committees of the course-offering department and college at the University. These courses shall be used for medical and related bachelor's programs, and each set shall be calculated as 5 teaching hours.
4. 外科模擬手術基礎教案：經主要教學醫院教學部及本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。
- iv. Basic Surgery Simulation lesson plans: To be reviewed and approved by the teaching department of the main teaching hospital and the curriculum committees of the course-offering department and college at the University. These courses shall be used for medical and related bachelor's programs, and each set shall be calculated as 5 teaching hours.
5. 社區實習課程教案：經本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。
- v. Community Internship lesson plans: To be reviewed and approved by the curriculum committees of the course-offering department and college. These courses shall be used for medical and related bachelor's programs, and each set shall be calculated as 5 teaching hours.
6. 多站迷你面試 (Multiple Mini-Interview; MMI) 教案：經本校醫學院相關學系招生委員會審查通過並納入該系甄試之題庫，每件採計教學時數 5 小時。
- vi. Multiple Mini-Interview (MMI) lesson plans: To be reviewed and approved by the student recruitment committee of medical and related programs at the University for inclusion in the examination question bank of the department. Each set shall be calculated as 5 teaching hours.

六、專任臨床教師符合下列規定者，每週得酌減授課時數如下：

VI. Full-time clinical faculty members who meet the following requirements may reduce their weekly teaching hours as follows:

- (一) 初次擔任教職之新進助理教授 1 年內每學期每週得減少授課時數 3 小時，但未有科技部計畫之新進助理教授於未提出科技部計畫申請前不予減授。

1. New assistant professors teaching for the first time may reduce their teaching hours by 3 hours per week per semester within the first year. However, new assistant professors without a project with the Ministry of Science and Technology may not reduce their teaching hours before submitting an application for a Ministry of Science and Technology project.
- (二) 擔任本校醫學相關學系醫學生之臨床實習導師者，得核減授課時數每週 1 小時。
2. Those who serve as clinical internship supervisors for students in medical and related departments of the University may reduce their teaching hours by 1 hour per week.
- (三) 擔任醫學區塊整合課程規劃負責人，得由學系專簽陳請校長核定核減授課時數每週 1~2 小時；參與醫學區塊整合課程分組討論教師，得由學系專簽陳請校長核定核減授課時數每週 0.5~1 小時。
3. Those in charge of planning medical block courses may reduce their teaching hours by 1-2 hours per week, with the signature of the department and the approval of the President. Instructors who participate in group discussion classes in medical block courses may reduce their teaching hours by 0.5-1.0 hours per week with the signature of the department and approval of the President.
- (四) 擔任本校行政職務，依本校「教師授課鐘點核計準則」辦理。
4. Remuneration for administrative duties at the school shall be handled in accordance with the school's *Calculation Guidelines of Hourly Pay for Faculty Members*.
- (五) 擔任本校教學醫院院長、副院長及院長室主管、教學部及研究部主任、副主任，得核減授課時數每週 2 小時。
5. Those who serve as dean, associate dean, director of the dean's office, director or associate director of the education and research department at the University's teaching hospital may reduce their teaching hours by 2 hours per week.
- (六) 擔任本校教學醫院醫療科部主任，得核減授課時數每週 1 小時。
6. The director of the medical department at the University's teaching hospital may reduce their teaching hours by 1 hour per week.
- (七) 教師如同時兼任第 (四) 項至 (六) 項之行政職務，至多核減 4 小時為原則。

7. In principle, if a faculty member concurrently undertakes the administrative duties listed in paragraphs D through F, they may reduce their teaching hours by up to 4 hours.

專任臨床教師依前項各款抵減後之實際授課時數(含A類課程、B類-臨床實習課程,及C類-教案撰寫),每學年不得少於6學分(108小時)。惟本校教學醫院之約聘臨床教師若已具備教授證書者,抵減後,每學年A類課程實際授課時數不得少於1學分(18小時)。

The actual teaching hours of full-time clinical instructors (including Type A courses, Type B - Clinical Practice courses, and Type C - Lesson Plan writing) after making deductions in accordance with the preceding paragraphs shall not be less than 6 credits (108 hours) per academic year. However, if a contract clinical instructor at the University's teaching hospital has a teaching certificate, the actual teaching hours for Type A courses after deduction in each academic year shall not be less than 1 credit (18 hours).

- 七、專任臨床教師準用本校「教師授課鐘點核計準則」抵充授課時數之規定如下,抵充時數不得納入教師實際授課時數,且不得支領超支鐘點費。

VII. The rules for full-time clinical faculty members using the University's Calculation Guidelines of Hourly Pay for Faculty Members to offset their teaching hours are as follows (offset hours may not be included in the faculty member's actual teaching hours, and may not be billed as hourly wages):

- (一) 以本校為執行單位之科技部研究計畫主持人,每案每週得以抵充授課時數3小時;本校與教學醫院合作之研究計畫案每案每超過100萬元,每週得以抵充授課時數2小時。前述計畫執行期間每位教師每學期累計至多以3小時為限。計畫執行期間須達學期1/2以上,方得抵充。

1. The principal investigator of a Ministry of Science and Technology research project executed by the University may offset 3 hours of teaching hours per week per case. For each research collaboration between the school and the teaching hospital, 2 teaching hours/week may be offset for each 1 million NTD exceeded. For such projects, each faculty member may accumulate a maximum of 3 hours. The project length must exceed half of the semester to offset teaching hours.

- (二) 初次擔任教職之新進助理教授授課時數未達學年合計之應授時數者,其以本校為執行單位申請科技部計畫通過之當學期得依前款抵充,不受前款規定計畫執行期間須達學期1/2以上之限制。

2. New assistant professors teaching for the first time who have not reached the required minimum number of teaching hours in the academic year may offset hours during the semester in which they receive approval for a

Ministry of Science and Technology research project with the University as the executive unit as per the preceding subparagraph, and shall not be limited by the previous subparagraph's rule that a project must continue for over half of the semester in order to offset hours.

八、配合學校發展需要安排至他校授課之編制內專任臨床教師，如未支領他校授課鐘點費，得將該授課時數合併本校授課時數計算。

VIII. If full-time clinical faculty members undertaking a teaching assignment in another school to meet the University's development needs do not receive wages for teaching hours at the other school, these teaching hours may be combined with the University's teaching hours for calculation.

九、本要點經行政會議通過，校長核定後實施，修正時亦同。

IX. This set of directives shall be implemented following the approval of the Executive Council Meeting and the authorization by the President of the University. The same procedure shall be carried out when amendments are to be made.

備註 1：

PBL 平行授課說明：A 課程 3 學分，其中 10 小時由 B 教師主授，並採取 PBL 分組討論，與 C、D、E 三位教師平行授課，於課堂中同時指導學生，則 B-E 教師授課時數皆得採計 10 小時。

Notes:

1. PBL Parallel Teaching Description: Course A (3 credits), of which 10 hours is taught by Instructor B, utilizes PBL group discussion with parallel teaching by 3 instructors (C, D, and E), who instruct students throughout course. Teaching hours shall be calculated as 10 hours when instructors B-E teach.

附表一：教育部臨床教學活動及折算率表

Appendix 1: Clinical Teaching Activities and Conversion Rates Table (Ministry of Education)

類別 Type	折算率 Conversion Rate	說明 Description
A. 門診教學 (教學診) Outpatient Teaching (Teaching Clinic)	1 : 2	教學診：專門為學生開的診，病人經特別選擇，限定人數。教學內容包括對病人的處理，如問診、診察、處方及病情解說。 Clinics dedicated to educating students, with a limited number of selected patients. Content shall involve aspects of patient management such as queries, examinations, prescriptions, and

		explanations of patients' condition.
B.病房迴診教學 Ward Inspection Teaching	1 : 2	病房主任或主治醫師為學生特別選擇兩個以上病人施行臨床教學。 The director of the ward or the attending physician selects two or more patients to conduct clinical teaching for students.
C.臨床病理討論會 Clinical Pathology Symposium	1 : 1	
D.臨床教學討論會 及診斷教學 Clinical Teaching Seminar/ Diagnostic Teaching	1 : 2	包括特殊教學演講、晨會、死亡討論會及放射線、內視鏡、超音波診斷教學等。 Includes special lectures, morning meetings, death seminars, and radiology, endoscopy, and ultrasound diagnosis teaching.
E.手術教學與麻醉 教學 Surgery and Anesthesia Training	1 : 4	開刀或麻醉過程中為學生說明病人情況，開刀或麻醉方法、注意事項等。 Explaining patients' condition, operating and anesthesia methods, and precautions throughout the surgical or anesthesia process.

國立中山大學 學年度第 學期
臨床學科專、兼任教師臨床教學時數表

教師姓名：		教學醫院：		科別：		電話：		
實習科目：								
實習起訖時間： 年 月 日至 年 月 日								
序號	類別	月	日	臨床教學活動內容題綱	學生人數	地點	實際時數	折算後時數
1.	門診教學 (折算率 1:2) 【ps:不包括一般門診之跟診教學】							
2.	臨床病理討論會 (折算率:主講者 1:1; 協同指導 1:2) 【ps:請附佐證資料】							
3.	臨床教學討論會 (折算率:主講者 1:2; 協同指導 1:4) 【ps:請附佐證資料】							
4.	診斷教學 (折算率 1:2) 【ps:請附佐證資料】							
5.	手術教學與麻醉教學 (折算率 1:4) 【ps:請附佐證資料】							
6.	住診教學(病房迴診教學) (折算率 1:2) 【ps:請附病房班表】	月	週數	學生姓名			實際時數	折算後時數
折算後臨床教學時數合計：				小時/學期				

備註：1.授課時數折算後總計時數平均每週以 5 小時，每學期以 90 小時為限。

2.授課對象需為本校醫學相關學系之學生，始得計算授課時數。

國立中山大學 教學醫院	國立中山大學
教研部醫學教學科科主任(臨床學科科主任):	開課單位主管:

	註冊課務組組長：
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_____ Academic Year _____ Semester

Full- and Part-Time Clinical Faculty Teaching Hours

Name: _____ Teaching							
Hospital: _____							
Division: _____ Phone							
Number: _____							
Internship Subject:							
Internship Start and End Time: / / (yyyy/mm/dd) to / / (yyyy/mm/dd)							
S e r i a l N u m b e r	Type	Date (mm/ dd)	Outline of clinical teaching activities	Nu mbe r of Stud ents	Location	Actual Hours	Hours after deducti on
1	Outpatient Teaching (Pay ratio 1:2)						
	[Do not include regular and follow-up clinical teaching]						
2	Clinical Pathology Symposium (Pay ratios: Main speaker 1:1; Associate Instructors 1:2)						
	[Please attach supporting						

	documents]							
3	Clinical Teaching Seminar (Pay ratios: Main speaker 1:2; Associate Instructors 1:4) [Please attach supporting documents]							
4	Diagnostic Teaching (Pay ratio: 1:2) [Please attach supporting documents]							
5	Surgery and Anesthesia Teaching (Pay ratio 1:4) [Please attach supporting documents]							
6	Residential Teaching (Ward Inspection Teaching) (Pay ratio 1:2) [Please attach ward shift schedule]	Month	Number of Weeks	Student Name			Actual Hours	Hours after deduction
Total Clinical Teaching Hours After Deduction:		Hours/Semester						

Notes:

1. Total teaching hours after deduction shall be limited to an average of 5 hours per week, or 90 hours per semester.
2. Teaching hours may only be calculated if the students being taught are in medical or related programs at the University.

NSYSU Teaching Hospital	NSYSU
Head of the Medical Teaching Section of the Education and Research Department (Head of the Clinical Section):	Director of course-offering unit: Director, Course Registration Division:

範例

國立中山大學 111 學年度第 1 學期
臨床學科專、兼任教師臨床教學時數表

教師姓名：王小華 教學醫院：高雄長庚 科別：心臟內科 電話：07-****							
實習科目：高雄長庚心臟內科實習							
實習起訖時間：111 年 8 月 1 日至 112 年 1 月 31 日							
序號	類別	月 日	臨床教學活動內容題綱	學生人數	地點	實際時數	折算後時數
1.	門診教學 (折算率 1:2) 【ps:不包括一般門診之跟診教學】	8/1	門診實例教學	3	心臟內科 教學門診	3	1.5
		9/1	門診實例教學	3		3	1.5
		10/1	門診實例教學	3		3	1.5
		11/1	門診實例教學	3		3	1.5
		12/1	門診實例教學	3		3	1.5
2.	臨床病理討論會 (折算率：主講者 1:1；協同指導 1:2) 【ps:請附佐證資料】	8/10	***臨床病理討論會	5	**會議室	2	2
		9/10	***臨床病理討論會	2		1	1
		10/10	***臨床病理討論會	4		2	2
		11/10	***臨床病理討論會	6		3	3
		12/10	***臨床病理討論會	2		1	1
3.	臨床教學討論會 (折算率：主講者 1:2；協同指導 1:4) 【ps:請附佐證資料】	8/20	***臨床教學討論會	5	**會議室	2	1
		9/20	***臨床教學討論會	2		2	1
		10/20	***臨床教學討論會	4		2	1
4.	診斷教學 (折算率 1:2) 【ps:請附佐證資料】	8/25	心臟內科診斷教學	5	**會議室	2	1
		9/25	心臟內科診斷教學	2		2	1
		10/25	心臟內科診斷教學	4		2	1
5.	手術教學與麻醉教學 (折算率 1:4) 【ps:請附佐證資料】	8/15	***手術教學	2	**手術室	4	1
		9/15	***手術教學	2		4	1
		10/15	***手術教學	4		4	1
		11/15	***手術教學	3		4	1
6.	住診教學(病房迴診教學) (折算率 1:2) 【ps:請附病房班表】	月	週數	學生姓名		實際時數	折算後時數
		8	2	侯**/陳**		40	20
		9	2	林**/陳**		40	20
		10	2	劉**/張**		40	20
折算後臨床教學時數合計： 86.5 小時/學期							

備註：1.授課時數折算後總計時數平均每週以 5 小時，每學期以 90 小時為限。

2.授課對象需為本校醫學相關學系之學生，始得計算授課時數。

國立中山大學 教學醫院	國立中山大學
教研部醫學教學科科主任(臨床學科科主任):	開課單位主管： 註冊課務組組長：

Sample

NATIONAL SUN YAT-SEN UNIVERSITY

2022 Academic Year 1st Semester

Full- and Part-Time Clinical Faculty Teaching Hours

Name: Wang, Hsiao-Hua		Teaching Hospital: Kaohsiung Chang Gung Memorial					
Division: Cardiology		Phone Number: 07-****					
Internship Subject: Kaohsiung Chang Gung Memorial Hospital Cardiology Internship							
Internship Start and End Time: 2022/8/1/ to 2023/1/31							
S e r i a l N u m b e r	Type	Date (mm/ dd)	Outline of clinical teaching activities	Nu m e b r o f S t u d e n t s	Location	Actual Hours	Hours after deducti on
1	Outpatient Teaching (Pay ratio 1:2) [Do not include regular and follow- up clinical teaching]	8/1	Outpatient case teaching	3	Cardiolo gy teaching clinic	3	1.5
		9/1	Outpatient case teaching	3		3	1.5
		10/1	Outpatient case teaching	3		3	1.5
		11/1	Outpatient case teaching	3		3	1.5
		12/1	Outpatient case teaching	3		3	1.5
2	Clinical Pathology Symposium (Pay ratio: Main speaker 1:1; Associate Instructors 1:2) [Please attach supporting documents]	8/10	***Clinical Pathology Symposium	5	Meeting Room ***	2	2
		9/10	***Clinical Pathology Symposium	2		1	1
		10/10	***Clinical Pathology Symposium	4		2	2
		11/10	***Clinical Pathology Symposium	6		3	3
		12/10	***Clinical Pathology Symposium	2		1	1

3	Clinical Teaching Seminar (Pay ratio: Main speaker 1:2; Associate Instructors 1:4) [Please attach supporting documents]	8/20	***Clinical Teaching Seminar		5	Meeting Room ***	2	1
		9/20	***Clinical Teaching Seminar		2		2	1
		10/20	***Clinical Teaching Seminar		4		2	1
4	Diagnostic Teaching (Pay ratio 1:2) [Please attach supporting documents]	8/25	Cardiology Diagnostic Teaching		5	Meeting Room ***	2	1
		9/25	Cardiology Diagnostic Teaching		2		2	1
		10/25	Cardiology Diagnostic Teaching		4		2	1
5	Surgery and Anesthesia Teaching (Pay ratio 1:4) [Please attach supporting documents]	8/15	*** Surgical Instruction		2	***Opera ting Room	4	1
		9/15	*** Surgical Instruction		2		4	1
		10/15	*** Surgical Instruction		4		4	1
		11/15	*** Surgical Instruction		3		4	1
6	Residential Teaching (Ward Inspection Teaching) (Pay ratio 1:2) [Please attach ward shift schedule]	Mont h	Number of Weeks	Student Name		Actual Hours	Hours after deducti on	
		8	2	** Hou/ ** Chen		40	20	
		9	2	** Lin/ ** Chen		40	20	
		10	2	** Liu/ ** Chang		40	20	
Total Clinical Teaching Hours After Deduction: 86.5 Hours/Semester								

Notes:

1. Total teaching hours after deduction shall be limited to an average of 5 hours per week, or 90 hours per semester.
2. Teaching hours may only be calculated if the students being taught are in medical or related programs at the University.

NSYSU	Teaching Hospital	NSYSU
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Head of the Medical Teaching Section of the Education and Research Department (Head of the Clinical Section):	Director of course-offering unit: Director, Course Registration Division:
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