國立中山大學學生 加修輔系、雙主修抵免學分申請書

National Sun Yat-sen University

Credit Transfer Application form for Minor and Double Major Studies

112.08.01更新

申請學年度Academic year of application：　　　學年度　 全　頁第　頁Page \_\_\_ of \_\_\_

申請日期Date of application:\_\_\_\_\_\_\_\_年Year \_\_\_\_\_ 月Month\_\_\_\_ 日Day

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| --- | --- | --- | --- |
| 學　號Student No. | 姓　名Name | 學　系　別Department | 身份別Status |
|  |  | 學系Department | □加修輔　系 Additional minor： □加修雙主修 Double major： |
| 擬抵免輔系或雙主修專業科目Minor or Double Major course to transfer credit for | 原修科目、學分、成績Original course, credits and grades | 審查意見 |
| 同意抵免Transfer Approval | 同意部分抵免（需補修科目學分）Partial Transfer Approval (make-up credits required) | 不能抵免Transfer Rejected | 輔系、雙主修學系主任簽章Signature of Head of Minor/Double Major Department |
| 必選修別Core | 科　目　名　稱Course Name | 學分Credits | 科　目　名　稱Course Name | 學分Credits | 成績Grade | 科　目　名　稱Course Name | 學期Semester | 學分Credits |
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| 學生填妥以上資料，請於申請人簽名欄簽名，送系所主管簽核後，由教務處註冊組核辦。The student must fill out the above details, sign the applicant signature field then submit the form to the head of department for approval before it can be passed to the Registration Division of Office of Academic Affairs for processing. |
| 申請人簽名Applicant Signature | 連絡電話Telephone： | 學生所屬系所主管Head of the department the student belongs to | □申請同學畢業時倘無法取得輔系或雙主修，同意其抵免學分列入本學系最低畢業學分數。If the applicant student is unable to complete the minor or double major by the time of graduation, agree to let the transferred credits count towards this department's minimum graduation credit requirements.□申請同學畢業時倘無法取得輔系或雙主修時，不同意其抵免學分列入本學系最低畢業學分數。If the applicant student is unable to complete the minor or double major by the time of graduation, the transferred credits will not count towards this department's minimum graduation credit requirements. |
| 系所承辦人Staff-in-charge of Department/Institute |  |
| 註冊組承辦人Staff-in-charge, Registration Division | 共計准予抵免　　學分。Approval granted for the transfer of \_\_\_\_ credits in total. | 註冊組組長Director of Registration Division |  |

附註：一、依「本校辦理學生抵免學分辦法」第十二條規定：因修讀輔系或雙主修而申請抵免原校學分，畢業時無法取得輔系或雙主修時，該項學分是否列入最低畢業學分由所屬學系核定。

二、申請者請繳交歷年成績表辦理。

三、加修輔系或雙主修學系審查時請註明同意抵免或需補修之科目名稱、學期別及學分數。

Note：1. Under Article 12 of the "National Sun Yat-sen University Credit Transfer Guidelines": For credits transferred from the original university due to undertaking minor study or double majors, if the student is unable to meet the requirements of the minor or double major, then it is up to their department to decide whether the credits count towards the minimum graduation requirements.

2. Applicants should submit their academic transcripts from previous years with their application.

3. For minor study or double majors, the reviewer should indicate the course name, semester and credits approved for transfer or must be made-up.

保存年限：六年

Archive time: 6 years

表單編號：ACAA-3-03-0303

Form No.: ACAA-3-03-0303