

# 國立中山大學學術單位自我評鑑辦法

## Operational Regulations Governing Self-Evaluations Performed by Academic Units

108.10.25 本校 108 學年度第 1 次校務會議修正通過

Amended and approved at the 1<sup>st</sup> University Affairs Meeting during the 2019 academic year, Oct. 25, 2019

第一條 國立中山大學（以下簡稱本校）學術單位為追求卓越，持續提昇教學、研究、服務與產學合作成效，特依大學法第五條、大學評鑑辦法第五條及本校自我評鑑辦法，訂定本校學術單位自我評鑑辦法（以下簡稱本辦法）。

- I. In the pursuit of excellence and the improvement of teaching, research, service, and industry-university cooperation results, National Sun Yat-sen University (hereafter “the University”) has formulated the *Operational Regulations Governing Self-Evaluations Performed by Academic Units* (“the Regulations”) in accordance with Article 5 of the *University Act*, Article 5 of the *University Evaluation Regulations*, and the self-evaluation regulations of the University.

第二條 各授予學位之學術單位(以下代稱各受評單位)應建立辦學品質保證機制並定期辦理檢核。辦理方式分為自我評鑑及委託評鑑機構辦理評鑑。

各受評單位於本校學術單位自我評鑑實施週期中，若有新設班制、停止招生、整併或更名之情形者，其應辦理自我評鑑之相關規範，另以作業細則訂定之。

師資培育中心之專業評鑑，另依教育部相關規定辦理，其自我評鑑規定另訂之。

- II. Academic units conferring degrees (“units undergoing evaluation”) shall establish quality assurance management mechanisms and perform regular reviews. The means of implementing quality assurance shall include self-evaluations and evaluations performed by entrusted institutions.

During self-evaluations of academic units at the University, every unit undergoing evaluation shall add to or modify its self-evaluation procedures if it introduces new class systems, stops admitting students, or undergoes a merger or name change.

Evaluation regulations governing the Center for Teacher Education shall be established in accordance with the related regulations of the Ministry of Education.

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

第三條 本校自我評鑑指導委員會」指導全校自我評鑑相關事宜，含審議自我評鑑實施計畫、各受評單位自我評鑑委員之確認、審核自我評鑑結果、議決申復案件及備查本期之自我評鑑改善成效等。  
教務處為學術單位自我評鑑作業之業務承辦單位。

III. The University's self-evaluation steering committee shall oversee all matters related to self-evaluations at the University, including reviewing self-evaluation implementation plans, confirming the self-evaluation committee members selected for every unit undergoing evaluation, reviewing self-evaluation results, passing/rejecting appeals, and retaining records of self-evaluation improvement performance for future reference. The Office of Academic Affairs shall be in charge of academic unit self-evaluations.

第四條 各受評單位辦理自我評鑑作業，應符合以下規定：

- 一、各受評單位自我評鑑作業以每六年實施一次為原則。
- 二、各受評單位應設自我評鑑委員會，推薦自我評鑑校外委員，評鑑委員須遵守利益迴避原則。
- 三、各受評單位應成立自我評鑑工作小組，專責規劃與執行各項評鑑業務。
- 四、各受評單位自我評鑑工作小組組成、自我評鑑委員會組成與評鑑程序等規範，另以作業細則訂定之。

IV. Units undergoing self-evaluations shall comply with the following regulations:

- (1) In principle, every unit shall conduct a self-evaluation once every six years.
- (2) Units undergoing evaluation shall establish a self-evaluation committee and recommend individuals from outside of the University to serve as committee members. Committee members must abide by the principle of avoiding conflicts of interests.
- (3) Units undergoing evaluation shall establish a self-evaluation working group dedicated to planning and implementing tasks related to the self-evaluation.
- (4) Every unit undergoing evaluation shall formulate a set of regulations governing the composition of its self-evaluation working group, the composition of its self-evaluation committee, and its evaluation procedures.

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

第五條 學術單位自我評鑑結果應於本校自我評鑑指導委員會審核通過後，公告於本校官方網站校務資訊公開專區與學術單位自我評鑑專區。

- V. After review and approval by the self-evaluation steering committee of the University, academic unit self-evaluation results shall be announced in the public information disclosure section of the University's official website as well as in the academic unit self-evaluation section.

第六條 各受評單位應參考自我評鑑委員之改善建議完成改善追蹤報告，經院級管考小組審查通過，提校級管考小組審議後，送自我評鑑指導委員會備查。

前項所稱校級管考小組及院級管考小組之組成及職掌另以作業細則訂定之。

- VI. Every unit undergoing evaluation shall complete a follow-up report based on the recommendations made by the self-evaluation committee members and submit it to its governing college-level evaluation group for review. Once approved, the report shall be submitted to the university-level evaluation group for review and the self-evaluation steering committee for future reference.

Regulations governing the composition and duties of the university-level evaluation group and college-level evaluation groups stipulated in the preceding paragraph shall be formulated separately.

第七條 本辦法經校務會議通過後，陳請校長核定後實施，修正時亦同。

- VII. These regulations shall come into effect after passage in a university affairs meeting and approval by the president. The same rule shall apply when amendments have been made.