

國立中山大學\_\_\_\_\_學年度第\_\_\_\_\_學期

## 學士班一、二年級加選碩士班課程申請單

National Sun Yat-sen University Application for 1<sup>st</sup> and 2<sup>nd</sup> Year of Undergraduate Students to Add a Master Degree Course in the \_\_\_\_\_ Semester of Academic Year \_\_\_\_\_

姓名 Name		學號 Student ID Number		年級 Grade	
學系 Department		聯絡電話 Contact Phone Number			
請述明申請原因 Reason for Application :					
學生簽章 Student's Signature :					

### 擬申請修習碩士班課程 Master Course to be Added :

課號 Course Code	課程名稱 Course Title	開課系級 Department	授課教師 Course Instructor	上課時間 Course Time	①授課教師 簽核 Instructor's Signature

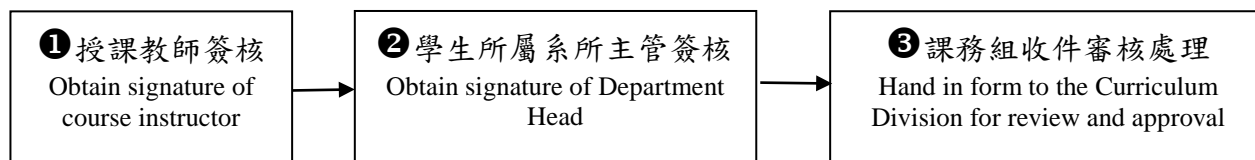
※請授課教師務必自行考量課程修課人數及上課教室容量，核可後於該階段優先選上。 Instructor must consider the number of students taking the course and classroom capacity, and give priority to the student's selection during the add/drop stage deadline after approval.

②學生所屬系所主管簽核 Signature of Department Head of the Student :

③教務處審核處理 Review and Approval by Office of Academic Affairs :

### 注意事項 Please note :

1. 办理流程：請依①②③之標示順序辦理。 Please process in the order indicated.



2. 請於加退選階段完成並送交課務組處理；異常處理階段則依該階段程序辦理。如經審核通過，請自行於該階段選課結果公布日，逕行至選課系統個人【目前選課結果】查詢。

II. Complete this form and submit it to the Curriculum Division for processing before the Add/Drop Stage deadline. If apply at Exceptional Circumstances Stage, please follow the regulation and procedure of this stage. To see if your application has been approved, check **Current Course Selection Result** in the Course Selection System on the day the course selection results are announced.

3. 依據第 84 次教務會議：學士班學生修習碩士班課程，修習之學分數包括在學期限修學分數及學業成績不及格之退學標準內計算。請申請學生審慎評估修課。

III. According to the 84<sup>th</sup> Committee of Academic Affairs meeting, the course credits of undergraduate students taking master degree courses shall be included in the calculations of minimum requirement of credits earned during the semester as well as credits that meet the criteria of expulsion due to a failing grade. Applicants must considerate their course selection with caution.