

國立中山大學學生學術誠信指引

National Sun Yat-sen University Student Academic Integrity Guidelines

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一、前言

I. Introduction

學術誠信為大學核心價值之一，對維護學術品質與教育信譽具有深遠意義。透過完善的學術倫理規範，不僅能確保研究與學習活動之公正與真實，亦有助於營造誠信與尊重的學術氛圍，培育具備道德意識與責任感的學術人才。

Academic integrity is one of the core values of universities and holds profound significance in maintaining academic quality and educational reputation. Comprehensive academic ethics regulations not only ensure fairness and authenticity in research and learning activities but also help foster an academic environment of integrity and respect, cultivating scholars with moral awareness and a strong sense of responsibility.

本指引旨在協助學生建立正確且全面的學術誠信（Academic Integrity）觀念，並於所有學習與研究活動中自覺遵循誠信原則，對自身之學習與研究成果負責，將誠信精神內化為個人學術品格的一部分。

These Guidelines aim to assist students in establishing a correct and comprehensive understanding of academic integrity and encourage them to consciously adhere to the principles of integrity in all learning and research activities. Students are expected to take responsibility for their academic work and outcomes, internalize the spirit of integrity, and make it an integral part of their academic character.

為有效推動學術誠信，本指引同時說明違反學術倫理之態樣與處理機制，期能提供明確依據，協助學生理解並實踐誠信行為，落實本校學術誠信文化。

To effectively promote academic integrity, these Guidelines also outline types of academic misconduct and handling mechanisms, providing clear references to help students understand and practice integrity, thereby realizing the university's academic culture of honesty and responsibility.

二、適用對象範圍

II. Scope of Application

本指引適用對象為本校學士班學生及碩、博士班研究生，其適用範圍涵蓋本校學生於各類學術活動與成果之產出與表現，包括但不限於：

These Guidelines apply to undergraduate and graduate (master's and doctoral) students of the University. The scope covers all types of academic activities and outputs,

including but not limited to:

- 課業作業：課堂作業、課後練習、課堂報告等。
Course assignments: classroom tasks, homework, practice exercises, in-class presentations, etc.
- 學術報告：學期報告、專題研究報告、學術發表資料等。
Academic reports: term papers, project research reports, academic presentation materials, etc.
- 考試評量：期中、期末、隨堂及線上測驗等各類考評。
Examinations and assessments: midterm, final, quizzes, online exams, and various evaluation forms.
- 學位論文：碩士、博士論文之初稿、定稿及相關發表。
Theses and dissertations: drafts, final manuscripts, and related publications.
- 研究計畫：個人或團隊研究、專題計畫、實驗報告等。
Research projects: individual or group research, project proposals, experimental reports, etc.
- 出版成果：學術期刊論文、研討會論文、專書或專著等。
Publications: journal articles, conference papers, books, or monographs.
- 其他學術活動：涉及學術成果產出、評估及公開之相關活動。
Other academic activities: activities related to the production, evaluation, and disclosure of academic outcomes.

三、學術倫理基本原則

III. Fundamental Principles of Academic Ethics

- 誠信與公正：以誠實與公正為基礎，杜絕任何形式之欺瞞、造假或舞弊。
Integrity and Fairness: Uphold honesty and fairness; prohibit all forms of deception, fabrication, or fraud.
- 尊重智財權：正確引用、標註及使用他人研究成果，避免抄襲或侵權。
Respect for Intellectual Property: Properly cite, acknowledge, and use others' research outcomes; avoid plagiarism or infringement.
- 負責與合作：以負責態度面對個人及團體任務，強調透明、誠信及公平合作。
Responsibility and Collaboration: Demonstrate responsibility in both individual and group tasks; value transparency, honesty, and fair cooperation.

- 保護受試者權益：進行涉及人類或動物之研究時，應嚴格遵守相關法規及倫理規範，確保研究對象之安全與權益。

Protection of Research Subjects: When conducting research involving humans or animals, strictly observe relevant laws and ethical standards to protect the safety and rights of participants.

四、學術誠信違反行為

IV. Violations of Academic Integrity

- (一) 抄襲 (Plagiarism): 未經適當標註或授權而使用他人之研究成果、資料或文字，冒充為個人創作，或未適當引用自己已發表之作品，皆屬抄襲。包括但不限於：

Plagiarism: Using others' research, data, or text without proper acknowledgment or permission, presenting it as one's own, or failing to cite previously published self-authored work appropriately. Includes but is not limited to:

違反態樣	具體情形
未註明來源的抄錄	<ul style="list-style-type: none"> • 直接或近似逐字引用他人作品而未標明出處。
自我抄襲 (Self-Plagiarism)	<ul style="list-style-type: none"> • 重複使用先前提交或發表之作業、報告、論文等，而未註明來源或未獲指導教師許可。
不當引用及註明	<ul style="list-style-type: none"> • 未正確標註他人研究成果或參考資料。
仿作與翻譯抄襲	<ul style="list-style-type: none"> • 略作修改或翻譯他人作品後冒充為個人創作，且未標明原始來源。
Violation Type	Specific Behavior
Copying without citation	<ul style="list-style-type: none"> • Directly or nearly verbatim copying of others' work without indicating the source.
Self-Plagiarism	<ul style="list-style-type: none"> • Reusing previously submitted or published work (assignments, reports, theses) without citation or instructor approval.
Improper citation	<ul style="list-style-type: none"> • Failure to correctly credit others' work or reference materials.
Paraphrasing or translation plagiarism	<ul style="list-style-type: none"> • Modifying or translating others' work and presenting it as original without proper citation.

- (二) 作弊 (Cheating): 於課程、作業或考試中採取不當手段以影響成績或評量結果之行為，包括但不限於：

Cheating: Using improper means to affect grades or evaluation outcomes during coursework, assignments, or examinations. Includes but is not limited to:

違反態樣	具體情形
不當行為或試圖不當行為	於考試或評量過程中，採取或企圖採取不誠實手段影響評分結果之行為，包括但不限於： <ul style="list-style-type: none"> • 於考試期間抄襲他人答案或允許他人抄襲。 • 干擾考試秩序、試圖取得不正當優勢，或影響他人作答。 • 未經授課教師同意之情形下，使用他人協助或未授權之資料、工具或電子設備等。
提交非本人作品	<ul style="list-style-type: none"> • 提交他人撰寫或修改之作品，冒充為個人成果。
不當合作	<ul style="list-style-type: none"> • 於應獨立完成之作業或測驗中，與他人共同作答、共享內容或協同撰寫。
代考與冒名頂替	<ul style="list-style-type: none"> • 代替他人或讓他人代替自己參與課程、考試或提交作業。
未經授權之資料存取	<ul style="list-style-type: none"> • 擅自取得、持有或散布試題、答案、作業解答等評量資料。
成績篡改與不當申訴	<ul style="list-style-type: none"> • 於評分後偽造或修改答案、作業內容，以不實資料申請重評或變更成績。
Violation Type	Specific Behavior
Dishonest actions or attempts	<ul style="list-style-type: none"> • Cheating during exams, copying others' answers or allowing others to copy; disrupting exam procedures; attempting to gain unfair advantage; using unauthorized aids, tools, or devices.
Submission of non-original work	<ul style="list-style-type: none"> • Submitting work written or modified by another person and claiming it as one's own.
Improper collaboration	<ul style="list-style-type: none"> • Collaborating or sharing content on tasks that require independent completion.
Impersonation	<ul style="list-style-type: none"> • Taking an exam or course on behalf of someone else, or allowing others to do so.
Unauthorized access to materials	<ul style="list-style-type: none"> • Unauthorized acquisition, possession, or distribution of test questions, answers, or solution sets.
Grade tampering or false	<ul style="list-style-type: none"> • Forging or altering answers after grading;

appeals	submitting false information to apply for grade revision.
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- (三) **造假 (Fabrication)**: 虛構或捏造不存在之資料、研究結果、引用來源或申請文件。
Fabrication: Inventing or falsifying data, research results, citations, or supporting documents.
- (四) **變造 (Falsification)**: 不實修改研究資料、實驗數據或既有研究結果，以誤導或扭曲研究結論。
Falsification: Inaccurately modifying data, research results, or existing findings to mislead or distort conclusions.
- (五) **代寫 (Ghostwriting)**: 委託他人代寫論文、作業或報告，或接受他人委託代為撰寫，無論是否涉及報酬或利益交換，皆屬嚴重違規。
Ghostwriting: Commissioning others to write theses, assignments, or reports, or writing them for others, regardless of payment or benefit exchange.
- (六) **重複出版 (Duplicate Publication)**: 未經註明而重複出版公開發行。
Duplicate Publication: Publishing a work more than once without proper acknowledgment or approval.
- (七) **其他違反學術倫理行為**: 包括但不限於偽造作者名單、未經同意公開他人研究成果、於審查過程中作不實陳述等，皆屬違反學術倫理行為。
Other Misconduct: Including but not limited to falsifying authorship, disclosing others' work without consent, or submitting false statements during review processes.

五、違反學術倫理處理機制及處理流程

V. Handling Mechanism for Academic Misconduct and Processing Procedures

(一) 成績考核之處理

(1) Handling of Course Assessment Violations

1. 依據本校「教師繳交及更正學期成績辦法」第二條規定:「學期成績，係依據日常考查、平時考試、期中考試、期末考試或其他方式等加以評定。前項各項目評定成績佔學期成績之比例，由授課教師自行決定，惟應明列於課程大綱中，俾便學生瞭解。」

According to the *Regulations for Submission and Correction of Semester Grades* Article 2, semester grades shall be assessed based on regular performance, quizzes, midterm exams, final exams, or other methods as

defined by the instructor and clearly stated in the syllabus.

因此，教師在課程中所訂定之作業、報告、小考、習作等，皆屬正式評量項目，其評分標準與原則由授課教師依專業判斷訂定，學生應依課程大綱之規定遵守並確實完成。

Therefore, assignments, reports, quizzes, and practice exercises are official assessment items. Grading standards are determined by the instructor based on professional judgment, and students are responsible for complying with and completing these tasks as stipulated in the syllabus.

2. 若學生於作業、報告或其他課程評量中，出現疑似抄襲、代寫、資料造假或其他學術不當行為，授課教師可依實際情況酌予處理，方式如下：

If a student engages in suspected plagiarism, ghostwriting, data falsification, or other academic misconduct during any assessment, the instructor may handle the situation as follows:

- 情節輕微者：教師可明確指出不當之處，說明正確的學術寫作與引用方式，並依情節輕重酌予扣分、評定為不及格或不予計分，提醒學生應即改正。

Minor offenses: The instructor may identify and explain the misconduct, provide correct guidance on academic writing and citation, and impose penalties such as point deduction, failure of assignment, or no grade.

- 情節嚴重者：教師可於期末成績評定為不及格，並依實際情況評以成績等第（如 D、E、F 或 X 等），其對應之 Grade Point（等第積分）將有所差異。

Serious offenses: The instructor may assign a failing grade for the final course grade (e.g., D, E, F, or X), with corresponding Grade Points to be recorded.

提醒：學術不當行為不僅影響個人成績，也損及整體學習公信力。學生應重視誠信原則，避免因一時疏忽而影響學期成績或學習紀錄。

Reminder: Academic misconduct not only affects individual grades but also undermines the credibility of learning outcomes. Students should uphold integrity to avoid long-term consequences.

(二) 違反學術倫理之懲處

(2) Disciplinary Measures for Violations of Academic Ethics

1. 若學生違反學術倫理，依本校「學生獎懲辦法」辦理：

If a student is found to violate academic ethics, disciplinary actions may be imposed in accordance with the *Student Awards and Disciplinary Regulations*:

- 第十二條：侵犯他人智慧財產權、違反學術倫理、考試作弊等，情節較輕者，得核予小過處分。

Article 12: Minor violations of academic ethics, intellectual property rights, or exam cheating may result in a minor demerit.

- 第十三條：考試作弊、侵犯他人智慧財產權或違反學術倫理情節重大者，得核予大過處分。

Article 13: Serious violations may result in a major demerit, and in severe cases, may lead to withdrawal from the university.

2. 若違反情節涉及學術論文著作、學位論文或研究成果等，依本校相關規範辦理：

For cases involving theses, dissertations, or academic publications, handling shall follow:

- 《國立中山大學在學學生學術倫理規範暨違反學術倫理案件處理要點》(適用在校生)

Guidelines for Academic Ethics and Handling of Academic Misconduct (for current students)

- 《國立中山大學碩、博士學位論文學術倫理案件處理原則》(適用畢業生)

Regulations for Handling Academic Ethics in Master's and Doctoral Theses (for graduates)

提醒：重大違反行為除可能影響學業成績，亦可能導致記過、退學，甚至撤銷學位等後果。學生應充分了解學校規範，維持個人誠信與學術聲譽。

Reminder: Major violations may affect grades, lead to demerits, expulsion, or revocation of degree. Students must understand regulations to protect their academic reputation.

(三) 處理流程：請參考附件一（課程類）及附件二（學術論文發表及學位論文類）。

(3) Processing Procedures : Please refer to Appendix I (Course-related Cases) and Appendix II (Academic Publications and Degree Theses).

六、相關法規

VI. Relevant Regulations

- 《教師繳交及更正學期成績辦法》

Regulations for Submission and Correction of Semester Grades

https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816112340&dep=20190816110743016

- 《國立中山大學學生獎懲辦法》

Student Awards and Disciplinary Regulations

https://regs.nsysu.edu.tw/rule/rul_vie?rul=201910171449110105&dep=20220419144743114

- 《國立中山大學在學學生學術倫理規範暨違反學術倫理案件處理要點》

Guidelines for Academic Ethics and Handling of Academic Misconduct (Current Students)

https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816111214&dep=20190816110743016

- 《國立中山大學碩、博士學位論文學術倫理案件處理原則》

Regulations for Handling Academic Ethics in Master's and Doctoral Theses

https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816142115&dep=20190816110743016

- 《教育部專科以上學校學術倫理案件處理原則》(僅中文版)

Ministry of Education—Guidelines for Handling Academic Ethics Cases in Higher Education (Chinese version only)

<https://edu.law.moe.gov.tw/LawContent.aspx?id=GL001766#lawmenu>

七、參考資料

VII. References

為提升學生之學術倫理知能與素養，教育部於 103 年設立「臺灣學術倫理教育資源中心」線上平台，提供多元學術倫理課程與教材，供全國師生自學與參考

使用。平台網址：<https://ethics.moe.edu.tw/>

To enhance students' awareness and literacy on academic ethics, the Ministry of Education established the "Center for Taiwan Academic Research Ethics Education" in 2014, providing courses and materials for self-learning: <https://ethics.moe.edu.tw/>

說明：學生可透過該平台修習學術倫理線上課程，增進對研究誠信、資料引用與著作倫理等議題之理解，建立正確的學術態度與行為。

Reminder: Students may take online academic ethics courses through this platform to enhance their understanding of topics such as research integrity, data citation, and publication ethics, thereby cultivating proper academic attitudes and behaviors.

本指引參考下列守則與規範，作為本校推動學術誠信之參據：

Recommended references for these Guidelines include:

- 《臺灣研究誠信守則》，台灣聯合大學系統，2020。
Taiwan Research Integrity Guidelines, 2020

<https://ethics.moe.edu.tw/resource/book/detail/38/>

- 《The European Code of Conduct for Research Integrity》，2023 Revised Edition

<https://allea.org/portfolio-item/european-code-of-conduct-2023/>

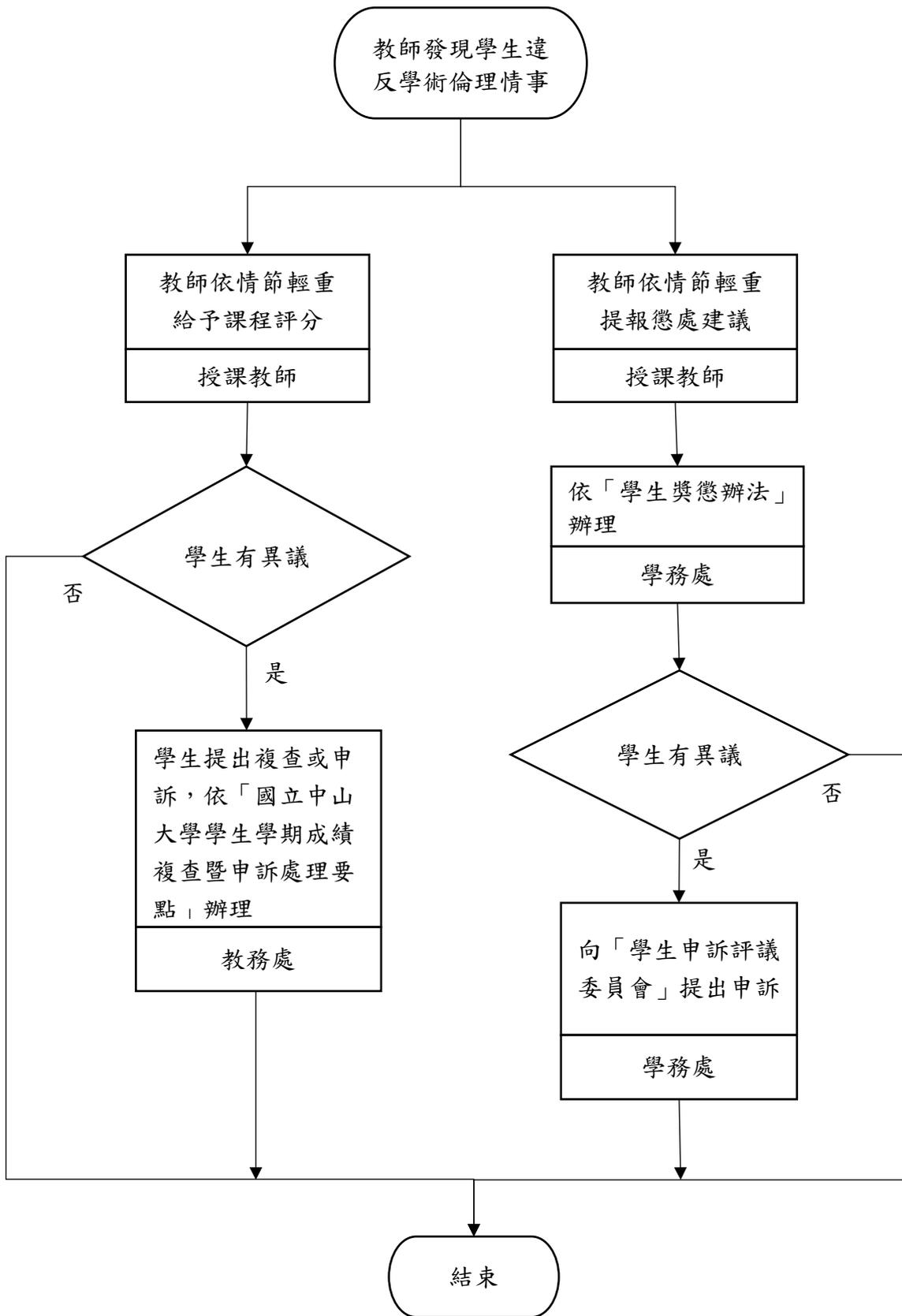
- 《Living Our Unifying Values: The USC Student Handbook》，2024-2025

<https://policy.usc.edu/studenthandbook/>

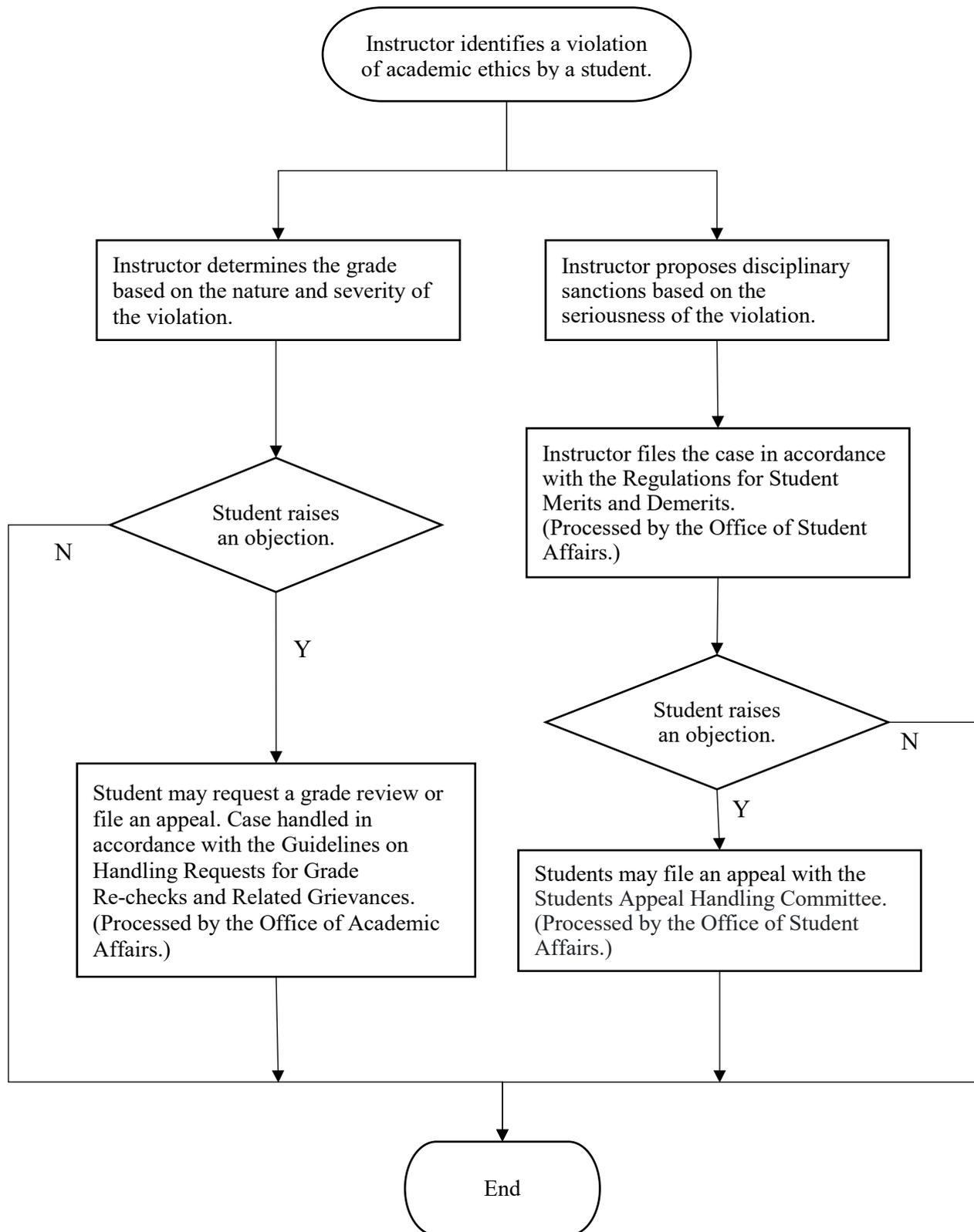
- 《Harvard College Student Handbook》，2025-2026

<https://handbook.college.harvard.edu/>

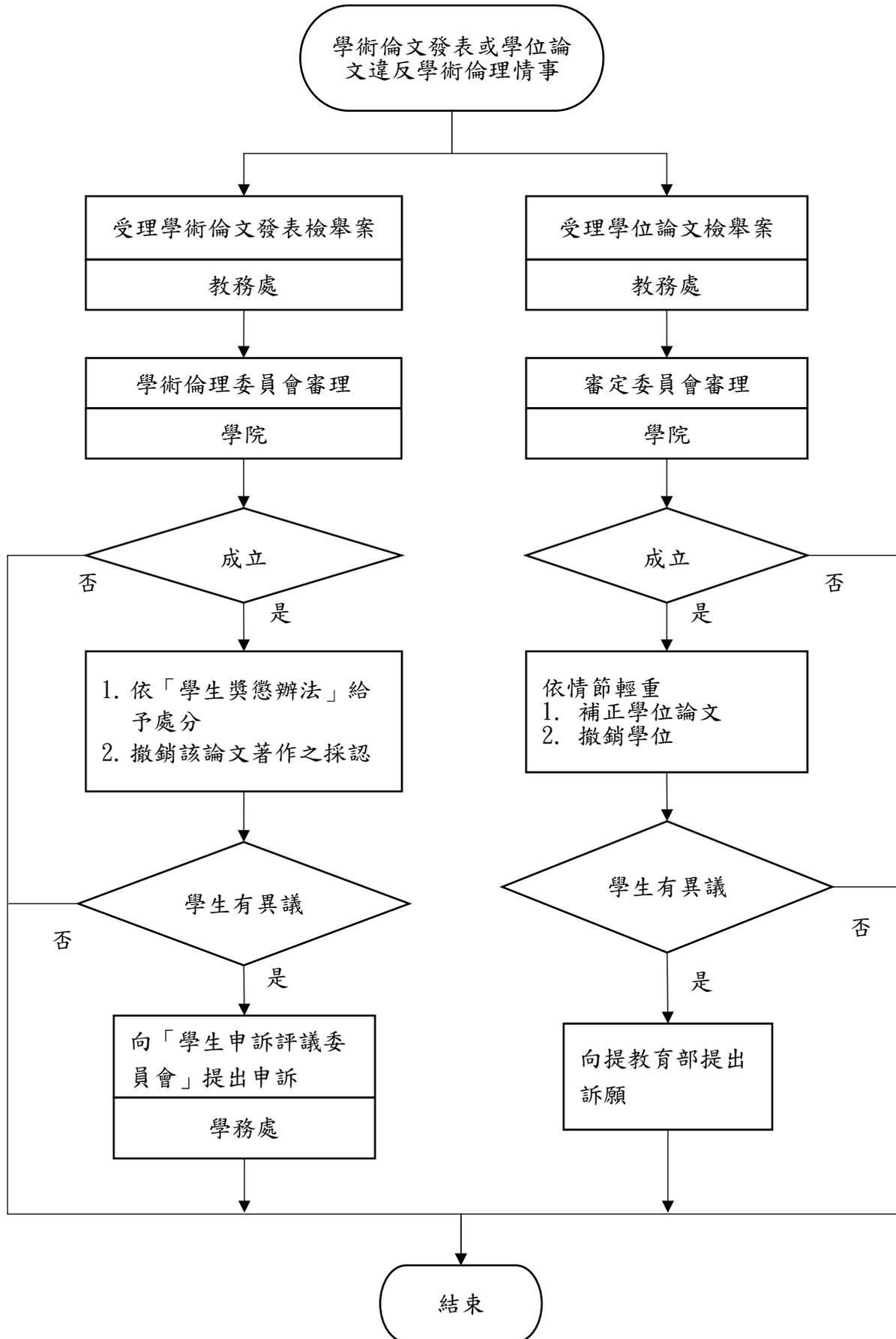
附件一：違反學術倫理處理流程（課程類）



Appendix I : Processing Flow for Academic Ethics Violations (Course-related Cases)



附件二：違反學術倫理處理流程（學術論文發表及學位論文類）



Appendix II : Processing Flow for Academic Ethics Violations (Academic Publications for Current Students and Theses/Dissertation for Students with Conferred Degrees)

