

# National Sun Yat-sen University

## Student Academic Integrity Guidelines

Revised on February 23, 2026

### I. Introduction

Academic integrity is one of the core values of universities and holds profound significance in maintaining academic quality and educational reputation. Comprehensive academic ethics regulations not only ensure fairness and authenticity in research and learning activities but also help foster an academic environment of integrity and respect, cultivating scholars with moral awareness and a strong sense of responsibility.

These Guidelines aim to assist students in establishing a correct and comprehensive understanding of academic integrity and encourage them to consciously adhere to the principles of integrity in all learning and research activities. Students are expected to take responsibility for their academic work and outcomes, internalize the spirit of integrity, and make it an integral part of their academic character.

To effectively promote academic integrity, these Guidelines also outline types of academic misconduct and handling mechanisms, providing clear references to help students understand and practice integrity, thereby realizing the university's academic culture of honesty and responsibility.

### II. Scope of Application

These Guidelines apply to undergraduate and graduate (master's and doctoral) students of the University. The scope covers all types of academic activities and outputs, including but not limited to:

- **Course assignments:** classroom tasks, homework, practice exercises, in-class presentations, etc.
- **Academic reports:** term papers, project research reports, academic presentation materials, etc.
- **Examinations and assessments:** midterm, final, quizzes, online exams, and various evaluation forms.
- **Theses and dissertations:** drafts, final manuscripts, and related publications.
- **Research projects:** individual or group research, project proposals, experimental reports, etc.
- **Publications:** journal articles, conference papers, books, or monographs.
- **Other academic activities:** activities related to the production, evaluation, and disclosure of academic outcomes.

### III. Fundamental Principles of Academic Ethics

- Integrity and Fairness: Uphold honesty and fairness; prohibit all forms of deception, fabrication, or fraud.
- Respect for Intellectual Property: Properly cite, acknowledge, and use others' research outcomes; avoid plagiarism or infringement.
- Responsibility and Collaboration: Demonstrate responsibility in both individual and group tasks; value transparency, honesty, and fair cooperation.
- Protection of Research Subjects: When conducting research involving humans or animals, strictly observe relevant laws and ethical standards to protect the safety and rights of participants.

### IV. Violations of Academic Integrity

(1) **Plagiarism:** Using others' research, data, or text without proper acknowledgment or permission, presenting it as one's own, or failing to cite previously published self-authored work appropriately. Includes but is not limited to:

Violation Type	Specific Behavior
Copying without citation	<ul style="list-style-type: none"><li>• Directly or nearly verbatim copying of others' work without indicating the source.</li></ul>
Self-Plagiarism	<ul style="list-style-type: none"><li>• Reusing previously submitted or published work (assignments, reports, theses) without citation or instructor approval.</li></ul>
Improper citation	<ul style="list-style-type: none"><li>• Failure to correctly credit others' work or reference materials.</li></ul>
Paraphrasing or translation plagiarism	<ul style="list-style-type: none"><li>• Modifying or translating others' work and presenting it as original without proper citation.</li></ul>

(2) **Cheating:** Using improper means to affect grades or evaluation outcomes during coursework, assignments, or examinations. Includes but is not limited to:

Violation Type	Specific Behavior
Dishonest actions or attempts	<ul style="list-style-type: none"><li>• Cheating during exams, copying others' answers or allowing others to copy; disrupting exam procedures; attempting to gain unfair advantage; using unauthorized aids, tools, or devices.</li></ul>

Submission of non-original work	<ul style="list-style-type: none"> <li>Submitting work written or modified by another person and claiming it as one's own.</li> </ul>
Improper collaboration	<ul style="list-style-type: none"> <li>Collaborating or sharing content on tasks that require independent completion.</li> </ul>
Impersonation	<ul style="list-style-type: none"> <li>Taking an exam or course on behalf of someone else, or allowing others to do so.</li> </ul>
Unauthorized access to materials	<ul style="list-style-type: none"> <li>Unauthorized acquisition, possession, or distribution of test questions, answers, or solution sets.</li> </ul>
Grade tampering or false appeals	<ul style="list-style-type: none"> <li>Forging or altering answers after grading; submitting false information to apply for grade revision.</li> </ul>

- (3) **Fabrication:** Inventing or falsifying data, research results, citations, or supporting documents.
- (4) **Falsification:** Inaccurately modifying data, research results, or existing findings to mislead or distort conclusions.
- (5) **Ghostwriting:** Commissioning others to write theses, assignments, or reports, or writing them for others, regardless of payment or benefit exchange.
- (6) **Duplicate Publication:** Publishing a work more than once without proper acknowledgment or approval.
- (7) **Other Misconduct:** Including but not limited to falsifying authorship, disclosing others' work without consent, or submitting false statements during review processes.

## V. Handling Mechanism for Academic Misconduct and Processing Procedures

### (1) Handling of Course Assessment Violations

- i. According to the Regulations for Submission and Correction of Semester Grades Article 2, semester grades shall be assessed based on regular performance, quizzes, midterm exams, final exams, or other methods as defined by the instructor and clearly stated in the syllabus.

Therefore, assignments, reports, quizzes, and practice exercises are official assessment items. Grading standards are determined by the instructor based on professional judgment, and students are responsible for complying with and completing these tasks as stipulated in the syllabus.

- ii. If a student engages in suspected plagiarism, ghostwriting, data falsification, or other academic misconduct during any assessment, the instructor may handle the situation as follows:

- Minor offenses: The instructor may identify and explain the misconduct, provide correct guidance on academic writing and citation, and impose penalties such as point deduction, failure of assignment, or no grade.
- Serious offenses: The instructor may assign a failing grade for the final course grade (e.g., D, E, F, or X), with corresponding Grade Points to be recorded.

Reminder: Academic misconduct not only affects individual grades but also undermines the credibility of learning outcomes. Students should uphold integrity to avoid long-term consequences.

## **(2) Disciplinary Measures for Violations of Academic Ethics**

- i. If a student is found to violate academic ethics, disciplinary actions may be imposed in accordance with the *Student Awards and Disciplinary Regulations*:
  - Article 12: Minor violations of academic ethics, intellectual property rights, or exam cheating may result in a minor demerit.
  - Article 13: Serious violations may result in a major demerit, and in severe cases, may lead to withdrawal from the university.
- ii. For cases involving theses, dissertations, or academic publications, handling shall follow:
  - *Guidelines for Academic Ethics and Handling of Academic Misconduct for Current Students*
  - *Regulations for Handling Academic Ethics in Master's and Doctoral Theses (for graduates)*

Reminder: Major violations may affect grades, lead to demerits, expulsion, or revocation of degree. Students must understand regulations to protect their academic reputation.

## **(3) Processing Procedures : Please refer to Appendix I (Course-related Cases) and Appendix II (Academic Publications and Degree Theses).**

## **VI. Relevant Regulations**

- *Regulations for Submission and Correction of Semester Grades*  
[https://regs.nsysu.edu.tw/rule/rul\\_vie?rul=20190816112340&dep=20190816110743016](https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816112340&dep=20190816110743016)
- *Student Awards and Disciplinary Regulations*

[https://regs.nsysu.edu.tw/rule/rul\\_vie?rul=201910171449110105&dep=20220419144743114](https://regs.nsysu.edu.tw/rule/rul_vie?rul=201910171449110105&dep=20220419144743114)

- *Guidelines for Academic Ethics and Handling of Academic Misconduct (Current Students)*

[https://regs.nsysu.edu.tw/rule/rul\\_vie?rul=20190816111214&dep=20190816110743016](https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816111214&dep=20190816110743016)

- *Regulations for Handling Academic Ethics in Master's and Doctoral Theses*

[https://regs.nsysu.edu.tw/rule/rul\\_vie?rul=20190816142115&dep=20190816110743016](https://regs.nsysu.edu.tw/rule/rul_vie?rul=20190816142115&dep=20190816110743016)

- *Ministry of Education—Guidelines for Handling Academic Ethics Cases in Higher Education (Chinese version only)*

<https://edu.law.moe.gov.tw/LawContent.aspx?id=GL001766#lawmenu>

## VII. References

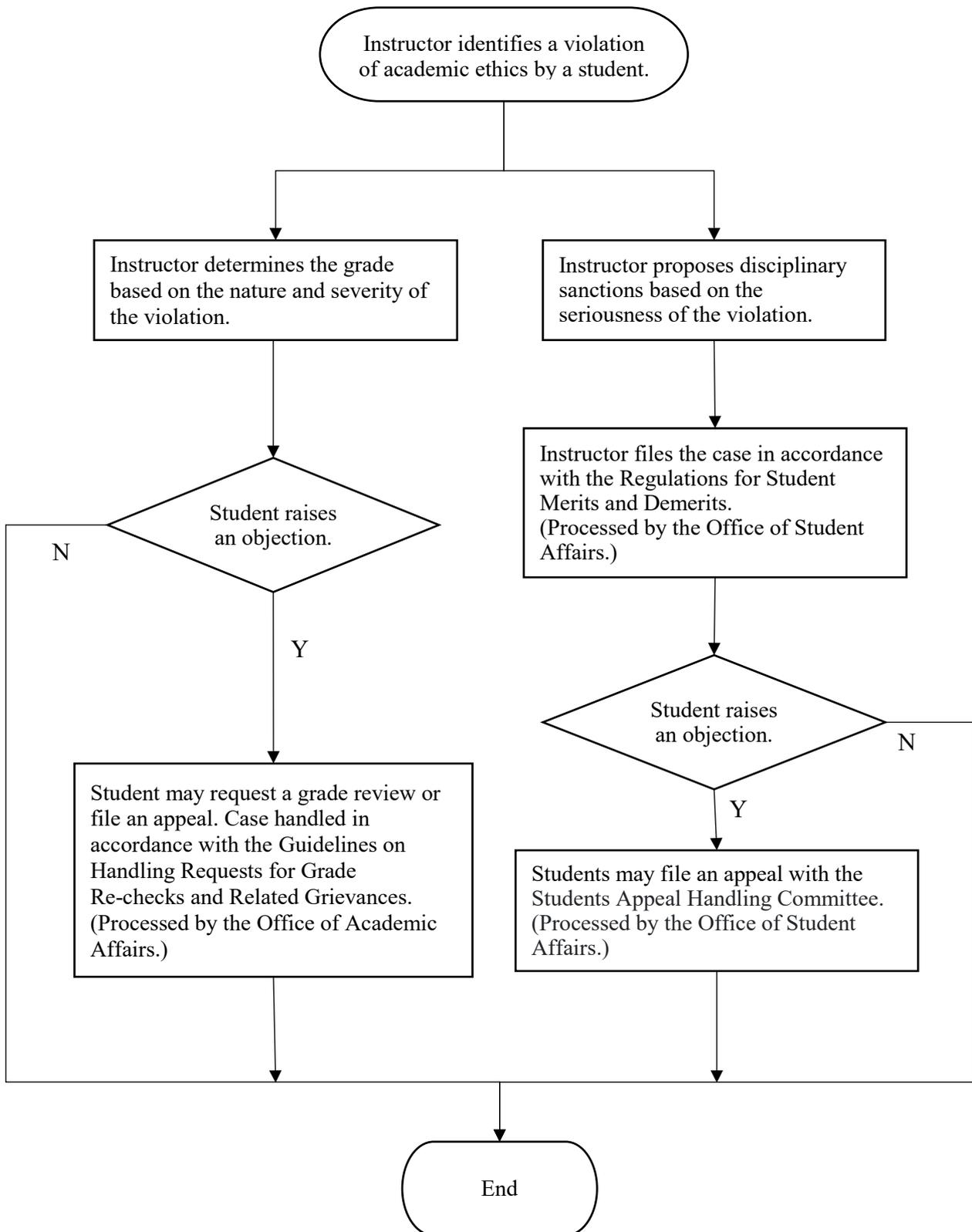
To enhance students' awareness and literacy on academic ethics, the Ministry of Education established the "Center for Taiwan Academic Research Ethics Education" in 2014, providing courses and materials for self-learning: <https://ethics.moe.edu.tw/>

Reminder: Students may take online academic ethics courses through this platform to enhance their understanding of topics such as research integrity, data citation, and publication ethics, thereby cultivating proper academic attitudes and behaviors.

Recommended references for these Guidelines include:

- *Taiwan Research Integrity Guidelines, 2020*  
<https://ethics.moe.edu.tw/resource/book/detail/38/>
- 《The European Code of Conduct for Research Integrity》, 2023 Revised Edition  
<https://allea.org/portfolio-item/european-code-of-conduct-2023/>
- 《Living Our Unifying Values: The USC Student Handbook》, 2024-2025  
<https://policy.usc.edu/studenthandbook/>
- 《Harvard College Student Handbook》, 2025-2026  
<https://handbook.college.harvard.edu/>

## Appendix I : Processing Flow for Academic Ethics Violations (Course-related Cases)



**Appendix II : Processing Flow for Academic Ethics Violations (Academic Publications for Current Students and Theses/Dissertation for Students with Conferred Degrees)**

