

**Cooperation Agreement for Double Degree between
(Department/Institute), National Sun Yat-sen University and
(Department/Institute), _____ University**

(For reference only, contents should be subject to change according to department/institute academic goals.)

Approved by the 8th Administrative Meeting on the 1st Semester of 2011 Academic Year on Dec. 28, 2011

Purpose:

To expand the horizons of students and enhance international academic collaboration, the (Department/Institute), National Sun Yat-sen University (hereinafter refer to as “NSYSU”) and the (Department/Institute), University, (Country) both agree to develop the “Double Degree Program” (hereinafter refer to as “the Program”) and hereby enter into this Agreement.

1. Administration

(1) Implementation of the Program and Student Quota:

Qualifications of student candidates for the Program shall be as agreed between the two universities and in accordance with relevant regulations.

The Program shall enter into effect as of the ____ academic year. The parties shall each select ____ (number) undergraduate/master/doctoral student/s each year for studying at the other university. The parties shall have all application documents ready for review by the other university before _____(date); the other university reserves the right to refuse admission of candidates.

(2) Duration of Studies:

Students of _____ University shall study for at least ____ semesters at NSYSU.

Students of NSYSU shall study for at least ____ semesters at the _____ University.

(3) Costs and Exemption: (according to agreement between the universities and relevant regulations)

Include: tuition and fees, credit fees, transportation cost, living allowance, etc.

(4) Insurance: (according to agreement between the universities and relevant regulations)

At NSYSU: The Office of International Affairs shall assist with insurance matters. Students must comply with the student insurance regulations of the NSYSU, and must participate in the national health insurance program on their own.

At ____ University: The _____ shall assist with insurance matters. Students participating in the Program are deemed students of the ____ University.

(5) Accommodation: (according to agreement between the universities and relevant regulations)

Both universities are responsible for helping appropriate accommodation for students, on campus accommodation shall be taken into priority consideration.

(6) Scholarships and Other Matters: (according to agreement between the universities and relevant regulations)

2. Studies

(1) Enrolment, suspension and withdrawal:
 Students participating in the Program must be simultaneously enrolled in and be on the roll of the NSYSU and ____ University each semester. Students must complete the Program within the time period of study required by both universities (time period required by NSYSU is ____ years; time period required by ____ University is ____ years). Students may apply for suspension or withdrawal of studies in accordance with relevant regulations of the two universities.

(2) Regulations governing academic credits:
 Students of ____ University shall complete at least ____ credits at the NSYSU; for programs offered by the Department (Institute) of _____, the required subjects are _____.

Students of NSYSU shall complete at least ____ credits at the ____ University; for programs offered by the Department (Institute) of _____, the required subjects are _____.

(3) Curriculum Design and Credit Transfer:
 The cross-reference table for courses offered by the ____ of ____ University and Department (Institute) of _____ of NSYSU is set out below, as reference for transfer of credits by both parties.

Cross-reference Table of Courses Offered by the Universities (for reference only)

Dept./Inst. of _____, NSYSU	Credits	_____, _____ University	Credits
Economics	3	OOO	3
Social Studies	2	OOO	2
Psychology	2	OOO	2
Political Studies	3	OOO	3

Notes: Department (Institute) of _____, NSYSU may establish with the partner university additional courses for the double degree program as necessary. The courses must be approved by the NSYSU department (institute), college and university Curriculum Committee and the Academic Affairs Meeting before implementation.

Recognition and transfer of credits undertaken by students participating in this Program shall be in accordance with the relevant regulations of the two universities. For NSYSU, proceed in accordance with “NSYSU Regulations Governing Transfer of Academic Credits”.

- (4) Procedures for Graduation Thesis/Dissertation:
 (This provision does not apply to students for an undergraduate degree).
- (a) Supervision for thesis/dissertation:
 Research for thesis/dissertation by graduate students participating in the Program may be supervised by each university independently or by both universities jointly. Where there is joint supervision, the two parties must sign a “Cooperation Agreement of Joint Supervision for the Double Degree Program.”
 - (b) Writing and Publication of Thesis/Dissertation:

As governed by relevant regulations of the competent educational authorities of the two countries and agreement between the parties.

In principle the thesis/dissertation shall be written in _____ (language). Where a single thesis/dissertation is presented under joint supervision, the results of research shall be shared by the two parties. Where supervision is given independently by the two universities, the student must write two theses/dissertations on different titles of research, which must satisfy the relevant regulations of the two countries governing dissertations.

Requirements for graduation: must publish ___ conference papers and ___ journal papers (SSCI, SCI...).

(c) Oral Examination for Thesis/Dissertation:

For joint supervision, the two universities must conduct a joint oral examination. The oral examination shall take place at either _____ or NSYSU (on site or by video conference). Both universities shall jointly recognize the validity of the oral examination. The oral examination shall take place in _____ (language).

The Degree Examination Committee shall be formed jointly in accordance with regulations of and by agreement between the two universities. There shall be at least _____ committee members, including the research supervisor of the student at both universities (or stipulating that the research supervisor may not be a member of the Committee).

Qualifications of the Degree Examination Committee members shall be governed by relevant regulations of and by agreement between the two universities.

A record of the thesis/dissertation oral examination (videotape record is required for an examination conducted by video conference) is an essential criterion for conferral of the double degree. The Degree Examination Committee shall submit the degree conferral application after completing the oral examination.

Where supervision is given independently by the two universities, the oral examinations shall be governed by the relevant regulations of the competent educational authorities of the two countries and each university.

(d) The PhD Qualification Examination: time period, examination subjects and examination method: (according to agreement between the universities and relevant regulations)

3. Conferral of Degree

For students satisfying the requirements stipulated by the Program, _____ shall confer a Master's (Doctoral) degree of the _____ University in accordance with the Master's (Doctoral) degree conferral regulations of the _____ (country).

NSYSU shall confer a Master's (Doctoral) degree of the NSYSU in accordance with the Master's (Doctoral) degree conferral regulations of the Republic of China.

After passing the Oral Examination, the student must submit the thesis/dissertation within the time period prescribed by the two universities to be conferred with the appropriate degree.

4. Any matters not stipulated hereunder shall be incorporated by reference to relevant regulations and agreement between the two universities.

This Agreement shall enter into effect from the date it is signed. Either parties may terminate or amend the contents of this Agreement by written notice submitted at least ____ (days) months in advance.

There shall be two (2) copies of the Chinese and English versions of this Agreement respectively, and each university shall keep one copy of each version.

(Signed by the authorized levels as agreed between the parties and in accordance with relevant regulations)

National Sun Yat-sen University

_____ University

_____ (Department (Institution) / College)

_____ (Department (Institution) / College)

_____ (Name & Position)

_____ (Name & Position)

Date

Date

**Cooperation Agreement of Joint Supervision for Double Degree between
(Department/Institute), National Sun Yat-sen University and
(Department/Institute), _____ University**

(For reference only, contents should be subject to change according to department/institute academic goals.)

1. Personal Data of Student:

Name:
Place of Birth:
Date of Birth:
Nationality:
Gender:
E-mail:

2. Thesis/Dissertation:

Title of Thesis/Dissertation: _____
Thesis/Dissertation research expected to be completed in _____ years.
Expected oral examination to be held in _____ (month) _____ (year).
Time period and location of studies at the two universities:
From _____ to _____ at the National Sun Yat-sen University;
from _____ to _____ at the _____ University of _____ (country).

3. Supervision for Thesis/Dissertation:

- (1) Supervision for the thesis/dissertation is provided by the following supervising professors:
- a. At the National Sun Yat-sen University:
Supervising professor: Dr. _____
Title: Professor of Department (Institute) of _____ of National Sun Yat-sen University
 - b. At the _____ University:
Supervising professor: Dr. _____
Title: Professor of Department (Institute) of _____ of _____ University

Supervising professors of both universities must fully understand the substantive provisions of the “**Cooperation Agreement for Double Degree**” between the Department (Institute) of _____ of National Sun Yat-sen University and the Department (Institute) of _____ of _____ University, and agree to jointly supervise said graduate student in accordance with the relevant requirements of the competent educational authorities of both countries.

(2) Oral Examination for Thesis/Dissertation:

The two universities shall hold a joint thesis/dissertation oral examination, which shall take place at either _____ or the National Sun Yat-sen University, or be conducted by video conference. The two universities shall jointly recognize the validity of the thesis/dissertation oral examination. The oral examination shall be conducted in _____ (language).

(3) Conferral of Degree:

An application for conferral of degree shall be submitted by the Degree Examination Committee after student passing the thesis/dissertation oral examination.

_____ shall confer a Master's (Doctoral) degree of the _____ University to the (Master's) Doctoral candidate in accordance with the Master's (Doctoral) degree conferral regulations of the _____ (country).

The National Sun Yat-sen University shall confer a Master's (Doctoral) degree of the NSYSU to the (Master's) Doctoral candidate in accordance with the Master's (Doctorate) degree conferral regulations of the Republic of China.

A record of the thesis/dissertation oral examination (digital record is required for an examination conducted by video conference) is an essential criterion for conferral of the double degree.

(4) Publication of Thesis/Dissertation and Ownership:

Contents of thesis/dissertation are protected by intellectual property rights. The publication and use of results from research conducted jointly by laboratories of the two universities and protection of thesis/dissertation shall be in conformity with the relevant regulations of the two countries, as well as the agreement between the supervising professors of the two universities.

Where industrial property right disputes may be involved, the parties may enter into a further, more specific agreement.

4. Other Matters: (according to agreement between the universities and relevant regulations)

This Agreement shall enter into effect from the date it is signed. Either parties may terminate or amend the contents of this Agreement by written notice submitted at least _____ (days) months in advance.

There shall be two (2) copies of the Chinese and English versions of this Agreement respectively, and each university shall keep one copy of each version.

(Signed by the authorized levels as agreed between the parties and in accordance with relevant regulations)

(Master's) Doctoral Student: _____

Supervising Professor of National Sun Yat-sen University: Dr. _____

Chairperson (Director) of the Department (Institute) of _____: Dr. _____

Date: _____

Supervising Professor of _____ University: Dr. _____

Chairperson (Director) of the Department (Institute) of _____: Dr. _____

Date: _____